



नर्मदा नियंत्रण प्राधिकरण

जल शक्ति मंत्रालय, जल संसाधन नदी विकास एवं गंगा संरक्षण विभाग, भारत सरकार



NARMADA CONTROL AUTHORITY

Ministry of Jal Shakti, Department of Water Resources, RD & GR, Govt. of India

नर्मदा सदन, स्कीम 74 सी, विजय नगर, इंदौर - 452010 (मप्र)

Narmada Sadan, Scheme 74C, Vijay Nagar, Indore - 452010 (MP)

No.NCA/EM/APAR/2020/

20th April, 2020

OFFICE MEMORANDUM

Sub: Extension of timeline for submission of APARs in r/o Group 'A' Officers of Central Civil Services for the Year 2019-20.

The guidelines and prescribed time schedule for recording & submission / completion of Annual Performance Assessment Reports (APARs) issued by DoPT vide its O.M. No.21011/02/ 2009-Estt (A) dated 16.02.2009 & No.21011/1/2005-Estt(A)(Pt-II) dated 23.07.2009 were circulated to all Reporting / Reviewing Officers in NCA vide NCA O.M. No.NCA/EM/APAR/2020 dated 23.3.2020 for compliance.

Now, in the light of situation arising out of spread of Novel Corona Virus (COVID-19), DoPT in partial modification in the above O.M. dated 23.07.2009, vide O.M. dated 27.03.2020, has *revised* time schedule for submission of APARs for 2019-20. Accordingly, NCA O.M. referred above, is partially modified and the **revised** time schedule for submission of APARs for the Year 2019-20 is as under:

Activity	Date by which to be completed	
	Existing	Revised
Distribution of Blank APAR Forms to all concerned (i.e., to Officer to be reported upon where self-appraisal has to be given and to reporting officers where self-appraisal is not to be given)	31 st March	31st May (This may be completed even a week earlier).
Submission of self-appraisal to reporting officer by officer to be reported upon (where applicable)	15 th April	30th June

Separate Orders will be issued for remaining activities of the time schedule as and when issued by DoPT.

This issues with the approval of Executive Member, NCA.

(Ranvir R Dumne)
PPS & Custodian of APARs

Copy to:

1. Member (Civil) / Member (Power) / Member (E&R), NCA, Indore.
2. Secretary / Chief Engineer, NCA, Indore
3. All Directors / Superintending Engineers, NCA, Indore / Vadodara / Bhopal.
4. All Deputy Directors / Exe. Engineers, NCA, Indore / Bhopal / Delhi / Vadodara.
5. Finance Officer, NCA, Indore.
6. NCA Website Manager for uploading this O.M. on NCA Website.