



नर्मदा नियंत्रण प्राधिकरण

(जल संसाधन मंत्रालय, भारत सरकार)

NARMADA CONTROL AUTHORITY

(Ministry of Water Resources, Govt. of India)



No.A-40(3)/2016/ 1739

Date: 10/6/16

OFFICE MEMORANDUM

For the redressal of Grievances of NCA Officers and Employees, Secretary, NCA is functioning as Grievance Officer for NCA. However, it has come to the notice of the Executive Member, NCA that there are certain other small issues which may be of the grievance, but not in the purview of Grievance Officer for redressal. To redress such issues, Executive Member, NCA has desired to constitute a committee consisting of the following officers.

- 1) Member (Civil),NCA - Chairman
- 2) Secretary,NCA - Member
- 3) Finance Officer,NCA - Member
- 4) Deputy Director(Admn.) - Convenor

Officers and Staff of NCA shall give in writing such grievances which are not in the purview of Grievance Officer, NCA to Deputy Director(Admn.) who is the convenor of the Committee so constituted. Convenor of the said Committee will examine the case and shall convene the meeting for taking a decision. The report with suitable recommendation of the Committee shall put up to Executive Member, NCA for perusal and further directions.

The Committee shall hold the meeting on quarterly basis depending upon the issues. This issues with the approval of the competent authority.

वि. दयालानी

(Vinod Dialani)

Deputy Director(Admn.)

Copy to:-

1. PPS to Executive Member, NCA, Indore.
2. PPS to Member(RM),Central Water Commission, New Delhi.
3. PS to Member(Civil)/Member(Power)/Member(E&R),NCA, Indore.
4. Chief Engineer, NBO, Central Water Commission, Bhopal.
5. Secretary/Chief Engineer, NCA, Indore.
6. Office of the Rank of Deputy Director and above with a request that content of the OM may be brought to the officers and staff working under them.
7. Finance Officer,NCA,Indore.
8. Persons Concerned.
9. Office Order Folder.

APPROVED

नर्मदा सदन, ब्लॉक बी, स्कीम नं. 74,
विजय नगर, इन्दौर - 452 010 (म.प्र.)

Narmada Sadan. Block B,
Scheme No. 74, Vijay Nagar,
Indore-452 010 (M.P.)

स्वच्छ सुरक्षित जल - सुन्दर सुमहाल कल
CONSERVE WATER - SAVE LIFE

वित्त अधिकारी

Finance Officer

उप निदेशक (प्रशा.)

Dy. Director (Adm.)

सहायक निदेशक (सम्पर्क)

Asst. Director (Lia.)

Web Site : www.mowr.gov.in

टेलीफैक्स : 0731-2551429

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फोन : 0731-2557233

फैक्स : 0731-2575749

www.nca.gov.in