**Office Order**

In pursuance of the recommendation of the Departmental Promotion Committee and the approval of the competent Authority thereon, Smt. Vaishali Sanglikar, Stenographer Grade-D, NCA is hereby promoted to the post of Personal Assistant in Level-7 of the Pay Matrix (Rs.44900-1,42,406), pre-revised Scale PB-2 of Rs.9300-34800+ Grade Pay of Rs.4,600/- with effect from the date of her taking over the charge of the higher post. As per RR-2010, she will be on probation for a period of two years from the date of taking over the charge of the higher post. Consequently, upon her promotion, she is posted as under:

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Name of the Employee</th>
<th>Present posting place</th>
<th>Posted to</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Smt. Vaishali Sanglikar</td>
<td>Office of Member (Power), NCA</td>
<td>Office of Member (Power), NCA</td>
</tr>
</tbody>
</table>

Smt. Vaishali Sanglikar is entitled for giving option for fixation of pay on promotion under FR-22(1)(a)(1) i.e. from the date of promotion or from the date of next increment. The option is to be given within a period of one month.

This is subject to audit and excess payment made, if any, will be recovered in one installment in lumpsum.

This issues with the approval of the competent Authority.

Copy to:

1. PS to Executive Member, NCA, Indore.
2. PS/PA to Member(Power)/Member(E&R)/Member(Civil), NCA, Indore.
3. Chief Engineer/Secretary, NCA, Indore.
4. Director (Civil)/Director (Environment), NCA, Indore.
5. Finance Officer, NCA, Indore.
7. Assistant Public Relation Officer, NCA, Indore, for uploading on NCA’s Website.