



नर्मदा नियंत्रण प्राधिकरण

(जल संसाधन मंत्रालय, भारत सरकार)

NARMADA CONTROL AUTHORITY

(Ministry of Water Resources, Govt of India)



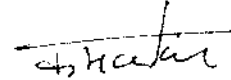
संख्या : ननिप्रा/सी-लेखा/44/735

दिनांक 15.3.2018

कार्यालय ज्ञापन

विषय : दौरा यात्रा भत्ता दावा जमा करने की समय सीमा बावत् ।

उक्त विषयांतर्गत भारत सरकार, वित्त मंत्रालय, व्यय विभाग, नई दिल्ली के कार्यालय परिपत्र क्रमांक 19030/1/2017-E.IV दिनांक 13.3.2018 का अवलोकन करें जिसमें दौरा यात्रा/स्थानांतरण यात्रा/प्रशिक्षण यात्रा/सेवानिवृत्ति पर यात्रा, सामान्य वित्तीय नियम-2017 के नियम 290 के अनुसार यात्रा पूर्ण होने की तिथि पश्चात बिल/दावा जमा करने की अधिकतम समय सीमा एक वर्ष के स्थान पर 60 दिन कर दी गई है। (प्रतिलिपि संलग्न है)। साथ ही समस्त अधिकारियों/कर्मचारियों से यह अनुरोध किया जाता है कि पूर्व में की गई यात्राओं के देयक यथाशीघ्र जमा कराने की व्यवस्था करें।


वित्त अधिकारी

प्रतिलिपि सूचनार्थ सादर प्रेषित ।

1. कार्यकारी सदस्य के प्रधान निजी सचिव, ननिप्रा, इन्दौर ।
2. सदस्य(विद्युत)/सदस्य(सिविल)/सदस्य (पर्या.एवं पुर्न) के निजी सचिव/निजी सहायक ।
3. सचिव/मुख्य अभियंता के निजी सचिव/निजी सहायक ।
4. समस्त निदेशक एवं उप निदेशक/कार्यकारी अभियंता, ननिप्रा, इन्दौर/भोपाल/बड़ोदरा ।
5. संपर्क अधिकारी, ननिप्रा, दिल्ली ।
6. नोटिस बोर्ड ।

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स्वच्छ सुरक्षित जल - सुन्दर खुशहाल कल
CONSERVE WATER - SAVE LIFE

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Asstt. Director (Lia.) फैक्स : 0731-2575749
Web Site : www.mowr.gov.in • www.nca.gov.in

No. 19030/1/2017-E.IV
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, the 13th March, 2018

OFFICE MEMORANDUM

Sub: Time-limit for submission of claims for Travelling Allowances – regarding.

Consequent upon the issuance of General Financial Rule (GFR)-2017, vide Rule 290 of GFR-2017, time-limit for submission of claim for Travelling Allowance (TA) has been changed from one year to sixty days succeeding the date of completion of the journey. Accordingly, in supersession of this Department's OM NO. F.5(16)-E.IV(B)/67 dated 13.06.1967 & OM No. 19038/1/75-E.IV (B) dated 18.02.1976, it has been decided with the approval of Competent Authority that the claim of a Govt. servant to Travelling Allowance/Daily Allowance on Tour/Transfer/Training/Journey on Retirement, is forfeited or deemed to have been relinquished if the claim for it is not preferred within sixty days succeeding the date of completion of the journey.

2. In respect of claim for Travelling Allowance for journey performed separately by the officer and members of his family, the dates should be reckoned separately for each journey and the claim shall be submitted within sixty days succeeding the date of completion of each individual journey. Similarly, TA claims in r/o transportation of personal effects and conveyance shall be submitted within sixty days succeeding the date on which these are actually delivered to the Govt. servant at the new station.

3. The date of submission of the claims shall be determined as indicated below :-

(i) In the case of Officers who are their own Controlling Officer.	The date of presentation of the claim at the Treasury/Cash Section.
(ii) In the case of Officers who are not their own Controlling Officer.	The date of submission of the claim to the Head of Office/Controlling Officer.

4. In the case of claims falling under category 3(ii), which are presented to the Treasury after a period of sixty days succeeding the date of completion of journey, the date of submission of the claim will be counted from the date when it was submitted by the Govt. servant to the Head of Office/Controlling Officer within prescribed time-limit of sixty days.

5. A claim for Travelling Allowance of a Govt. servant which has been allowed to remain in abeyance for a period exceeding one year should be investigated by the Head of the Department concerned. If the Head of Department is satisfied about the genuineness of the claim on the basis of the supportive documents and there are valid reasons for the delay in preferring the claims, the claims should be paid by the Drawing and Disbursing Officer or Accounts Officer, as the case may be, after usual checks.

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6. These orders are not applicable in r/o Leave Travel Concession (LTC) claims which are governed by separate set of rules of DoPT.
7. These orders shall be effective from the date of issue of this O.M.
8. In so far as the persons serving in the Indian Audit & Accounts Department are concerned, this order issues in consultation with the Comptroller & Auditor General of India.



(Nirmala Dev)

Deputy Secretary to the Government of India

To,

All Ministries/Departments of the Govt. of India etc. as per standard distribution list.

Copy to : C&AG and U.P.S.C. etc. as per standard endorsement list.