



नर्मदा नियंत्रण प्राधिकरण

(जल शक्ति मंत्रालय, जल संसाधन, नदी विकास एवं गंगा संरक्षण विभाग, भारत सरकार)

NARMADA CONTROL AUTHORITY

(Ministry of Jal Shakti, Department of Water Resources, RD&GR, Govt. of India)

नर्मदा सदन, सेक्टर-बी, स्कीम नं. 74-सी, विजय नगर, इन्दौर (म. प्र.)

Narmada Sadan, Sector-B, Scheme No. 74-C, Vijay Nagar, Indore-452 010 (M.P.), INDIA

No. A-25(2)/2015/Admn./ 174.

Date 7.07.2021

Office Memorandum

In partial modification to the earlier office order no. A-25(2)/2015/Admn/537 dated 03.09.2019 in response to Ministry's letter no. F-13011/3/2019-Coordination Section dated 7th June, 2019, an Internal Committee under the Sexual Harassment of Women at workplace Act, 2013 to deal with the Atrocities on women is reconstituted with the following Members:-

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|---|--------------------------|
| 1. Smt. Devjani Patra, Member (E&R), NCA | - Chairperson |
| 2. Shri Deepak Malviya, AD | - Member Convener |
| 3. Smt. Anita Pindari, PS | - Member |
| 4. Smt. Ranjana Chauhan, PA | - Member |
| 5. Smt. S. Ambili,UDC | - Member |
| 6. Smt. Santosh Saxena,
Bahuddheshiya Seva Samiti,
53/1-2, Kundan Nagar, Indore | - Member (from out side) |

The complaint of staff members or any third party (outside person) connected with NCA employee on this subject shall be addressed to the Chairperson of the Committee. The committee shall dispose off the complaints in a time bound manner. As per the directions of the Hon'ble Supreme Court, the report of the complaint committee will be deemed to be an inquiry report under the rules.

The committee must submit an annual report to the Head of the Office on the complaints received and action taken by them.

The complaint committee shall meet on quarterly basis or as necessary and endorse a copy of the Summary Record of discussions of the said meeting to the Head of the Office.

This issues with the approval of Competent Authority

(R. Vasudevan)
Dy. Director (Admn.)

Copy to :

1. PPS to Executive member, NCA, Indore.
2. PS/PA to Member (Power)/ Member (Civil)/Member (E&R), NCA, Indore.
3. PS/PA to Secretary/Chief Engineer, NCA, Indore.
4. Secretary, Gol, Ministry of Women & Child Development, Shastri Bhawan, New Delhi.
5. Under Secretary, Gol, Ministry of Jal Shakti, DoWR, RD&GR, New Delhi.
6. All the officers of the rank of Dy. Director and above with a request to circulate among all the officers and staffs working with them. DDCC
7. Smt. Santosh Saxena, Bahuddheshiya Seva Samiti, 53/1-2, Kundan Nagar, Hawa Bangla Road, Near Haridham Mandir, Indore
8. All Members of the Internal Committee.
9. Web site Manager for up loading on NCA website



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